



**Location/Area: Stafford Rangers**  
Football Club (Stadium (Pitch/grounds)  
Reception/Changing Rooms/Offices

**Assessment Record:**  
Covid 19 Compliance

**Last reviewed/updated:**  
14 August 2020

Identified Hazards	Who may be affected	Risk Level before control measures S x L = R				Required control measures	Additional Control measures by S.R.F.C.	To be actioned by	Final Risk level S x L = R			
		S	L	R	RR				S	L	R	RR
COVID-19 Transmission of the virus: Generally	Everyone attending Marston Road	5	3	15	H	<p><b>Self-Check Before Attending</b> All players, officials, volunteers and spectators (Everyone) must undergo a self-assessment for any COVID-19 symptoms. No-one should leave home to participate/spectate in sport if they, or someone they live with, has <b>symptoms of COVID -19</b> currently recognised as any of the following:</p> <ul style="list-style-type: none"> <li>• Had a <b>high temperature</b> (above 37.8C);</li> <li>• Has developed a <b>new continuous cough</b>;</li> <li>• Has <b>shortness of breath</b> or a <b>sore throat</b>;</li> <li>• Loss of or change in normal sense of taste or smell;</li> </ul> <p><b>Should an individual have demonstrated any such symptoms, they MUST follow NHS and PHE guidance on self-isolation.</b></p> <p><b>Everyone should, where possible, maintain 2-meter social distancing (2m SD).</b> Where this is not feasible One Metre Plus Social Distance (<b>1m+ SD</b>) rule adherence is required</p> <p><b>Government Guidelines (1m+ SD);</b> In England <b>from 4th July</b>, where it's not possible to stay 2 metres apart keep a distance of 1 metre + precautions</p> <ul style="list-style-type: none"> <li>• Wearing a face covering</li> <li>• Keeping interactions brief</li> <li>• Following the Covid-19 Secure guidelines wherever you are</li> </ul> <p><b>Physical contact</b> with anyone outside of your household is <b>not permitted</b>, therefore no handshaking, hugs or high fives</p>	<p>If You or Any member of Your household is deemed "<b>vulnerable</b>" or "<b>higher risk</b>" You should not visit SRFC.</p> <p>All players and backroom staff <b>will be given a temperature check</b> on arrival. Anyone with a temperature of <b>37.8c or greater</b> will be sent home</p> <p>SRFC players should <b>report</b> their condition to management <b>daily</b></p> <p>Reminders about social distancing via the club website, tannoy announcements and signage around the ground</p> <p>It is <b>Advisory</b> to wear face coverings, at all times, on SFRC grounds. Anyone in prolonged contact with another person not a member of their social bubble is required to wear a face mask</p> <p><b>Contact the opposition club and agree allocated number of carpark spaces</b> for them to use and discuss likely spectator numbers and any need to restrict them</p> <p>Opposition <b>teams to be required to</b> email, in advance of arrival, a list of everyone attending a game.</p> <p>Visiting directors and officials to be required to sign in on arrival and be escorted to their seats/hospitality area</p>	Football Secretary	5	1	5	M
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		S x L = R				Required control measures	by S.R.F.C.	To be actioned by				
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Covid-19 Transmission of the virus whilst attending matches	Spectators	5	3	15	H	To be announced by DCMS, NPL and the FA	<p>The club will publicise a spectator <b>Code of Conduct</b> to be enforced through a season long banning order for repeat offenders</p> <p>To reduce queueing and crowding on the car park, a <b>minimum of 3 turnstiles</b> will be used, the away turnstile to be used for home fans unless the match is segregated. Turnstile <b>staff to wear face guards and disposable gloves</b>. Turnstiles to be cleaned before and after use.</p> <p><b>Hand sanitisers</b> will be strategically placed around the ground and supporters to be encouraged to bring their own</p> <p>Stewards and regular tannoy announcements will encourage social distancing.</p> <p><b>Main stand. The wearing of a face mask is mandatory in the main stand.</b> capacity to be reduced by 50%. Precise seating pattern to be determined by prevailing DCMS/NPL/FA advice and to be supervised by a steward. Stand seats to be sanitised after each game.</p> <p><b>Toilets. Face covering to be mandatory.</b> Hand sanitisers to be placed at toilet entrances with social distancing notices</p> <p><b>Crowd dispersal after final whistle.</b> Tannoy announcements will direct supporters to use all three main exits and discourage congregating by the players tunnel which obstructs the way to the main exit.</p>	Ops Manager	5	1	5	M



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Covid-19 Transmission of the virus in and prior to matches	Players, Coaches, Backroom Staff, Match Officials and Volunteers.					<p><b>Match officials</b> Match preparation meetings between officials should be held by video call.</p> <p><b>Travel:</b> Match officials will travel independently in accordance with transport guidance. Owing to the conditions for travelling as part of this guidance, consideration will be given to the <b>location of match officials when appointing to fixtures.</b></p> <p><b>Team sheets:</b> Physical team sheets should not be shared between the officials or opposition if possible.</p> <p><b>Payment.</b> Where possible, arrangements will be made for the <b>payment to be paid electronically</b> but should be <b>communicated in advance</b> to the match officials.</p> <p><b>Prior to kick off</b> Changing rooms should be <b>used for changing and showering only</b> and done so <b>as quickly as possible.</b></p> <p>Clubs will stagger shower use to <b>minimise numbers.</b></p> <p>Players will arrive already changed where possible and should have spare clothing to travel home. On a matchday, the <b>home team</b> must provide <b>priority access for the away team.</b></p>	Emergency evacuation. Tannoy announcements and stewards' instructions will direct supporters to exit the ground while maintaining social distancing. The players tunnel will remain open to facilitate speedy evacuation of spectators.	Director of Football				



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**Team meetings** (inside) will be conducted observing social distancing, again, minimising numbers. (the manager and **starting 11**). Ensure as much ventilation as possible (such as opening windows and doors).

**Team huddles will not take place.**

**Team talks** (outdoors) can take place if **social distancing** is observed where possible.

**Warm-ups/cool-downs** should always **observe SD**.

**Tunnel management.** Teams will not enter the field of play collectively. The **teams will stagger their arrival onto the pitch**, and this will be **pre-agreed with the match officials**.

**Handshakes.** No pre-match handshakes, including the Respect handshake.

**Technical Areas**

**Warm Up Areas.** Warm up areas are separated. Home and away have different warm up areas.

**In Play**

Coaches, other team staff and substitutes are allowed, but must also always observe **social distancing on touchlines/dug outs**.

Social distancing must also be observed during interactions when a substitution is being made.

**Set plays – free kicks:** referees and coaches should **encourage players** to get on with the game and not **unnecessarily prolong** set play set-up, such as defensive walls;

**Additional seating** between dugouts and first two rows of seats in main stand behind each dugout reserved for substitutes and backroom staff.



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<p>Covid-19 Transmission of the virus in and prior to matches</p>	<p>Players, Coaches, Backroom Staff, Match Officials and Volunteers.</p>				<p><b>Set plays</b> – corners should also be <b>taken promptly</b> to limit prolonged close marking and <b>goal posts</b> should be wiped down <b>before matches, after matches</b> and at <b>half time</b>.</p> <p><b>Goal celebrations</b> should be <b>avoided</b>;</p> <p><b>Interactions with referees and match assistants</b> should only happen with players observing <b>SD</b>;</p> <p>Players will be <b>discouraged</b> from <b>touching</b> perimeter boards.</p> <p><b>Spitting</b> is strictly prohibited</p> <p>Players should wherever possible <b>avoid shouting when face to face</b></p> <p><b>Use of Equipment</b> When the ball goes out of play it should not be <b>retrieved by non-participants</b> and should be <b>retrieved using the feet</b> rather than the hands where possible.</p> <p><b>Breaks in Play</b> Where there are <b>breaks in the game</b>, if throw-ins or handling has occurred the ball should be <b>disinfected</b> where possible.</p> <p><b>Everyone</b> must remain <b>SD during breaks in play</b> with <b>spaced areas</b> for <b>equipment</b> and <b>refreshment storage</b> for everyone <b>including officials and substitutes</b>.</p> <p>Players and officials should also observe <b>SD during sin-bin</b> instances.</p>	<p>All government and other guidance to be reinforced via a players' <b>Code of Conduct</b> by team coaches, Director of football and Operations Manager.</p> <p><b>The sharing of equipment</b> must be <b>avoided where possible</b>.</p> <ul style="list-style-type: none"> <li>Where equipment is shared, equipment <b>must be cleaned</b>.</li> <li>Staff washing kit <b>Must wear face covering and gloves</b> when handling soiled materials.</li> </ul> <p>Where kit must be shared or kept together (e.g. last-minute stand-in players, shortage of kit), <b>each person handling it must wash or sanitise their hands immediately</b>.</p> <p>All government and other guidance to be reinforced via a players' <b>Code of Conduct</b> by team coaches, Director of football and Operations Manager</p>				
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						<p><b>Water bottles</b> or other refreshment containers Must in <b>no circumstances be shared.</b> Participants are advised to bring their <b>own drinks or refreshments</b>, in a named container.</p>								
<p>Covid-19 Transmission of the virus in and prior to matches</p>	<p>Players, Coaches, Backroom Staff, Match Officials and Volunteers.</p>	5	3	15	H	<p><b>Injuries</b> Injuries, do occur, and should still be treated as the participants health and safety <b>is of utmost importance.</b></p> <p>In all cases but particularly where medical treatment is needed, the <b>best form of protection</b> is through <b>rigorous cleaning, personal hygiene and regular hand hygiene.</b></p> <p>The club will <b>increase the frequency of cleaning and disinfection of all surfaces and equipment</b>, using standard household cleaning and disinfection products.</p> <p>The <b>first-aider or medic</b> present will wear the <b>appropriate PPE</b> (including face coverings/single use apron) to <b>protect themselves and others</b> to provide medical assistance.</p> <p><b>After contact with the injured participant</b>, the person who has administered first aid <b>Must clean their hands thoroughly with soap and water or alcohol hand sanitiser</b> at the earliest opportunity.</p> <p>The first aider should also <b>avoid touching their mouth, eyes and nose.</b></p> <p><b>Physios/Medics</b> or <b>Must keep a record of each participant</b> they have come into contact with for NHS test and trace purposes.</p> <p>Players to be reminded to bring individual medication to be kept securely and notified to medical staff. Players are also to bring mobile phones to enable home contact in case of emergency.</p>	<p>Medical room <b>maximum occupancy</b> signage in place.</p>				5	1	5	M




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Covid-19 Transmission of the virus in and prior to matches	Players, Coaches, Backroom Staff, Match Officials and Volunteers.				RR	<b>Away Travel</b> Awaiting DCMS guidance	<p>Everyone travelling should follow best practice / <b>government guidance for travel</b>, including minimising use of public transport.</p> <p>Encourage all players to arrive for matches and training by their <b>own personal car</b>.</p> <p>Players should <b>not carshare</b> outside their household / social bubble (<b>SB</b>) unless unavoidable.</p> <p>For <b>away games</b> players to <b>travel independently</b> as above.</p> <p>However, if <b>coach travel</b> is required or if participants must travel with people outside of their household or <b>SB</b>. <b>Share the transport</b> with the <b>same people</b> each time. Keep to <b>small groups</b> of people at any one time.</p> <ul style="list-style-type: none"> <li>• Open windows for <b>ventilation</b>.</li> <li>• <b>Face away</b> (where possible) from each other.</li> <li>• <b>Clean the vehicle</b> between journeys using standard cleaning products (door handles and other areas touched).</li> <li>• Ask everyone <b>Must wear a face covering</b>.</li> <li>• Consider <b>seating arrangements</b> to maximise distance between people in the vehicle – this may mean using more than one coach or minibus, if possible.</li> </ul>				RR	

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Covid-19 Transmission of the virus in and prior to matches	Backroom Staff, Volunteers.					<b>Volunteers</b> Awaiting DCMS guidance	<b>Our Club</b> relies heavily on volunteers. The club will <b>provide suitable PPE</b> for stewards and volunteers to work safely					

**Stafford Rangers Football Club Covid-19 Risk Assessment Statement.**

The club has a duty of care to protect the safety and welfare of its staff, volunteers, visitors, customers and contractors at all times and must ensure the employment of safe and active social distancing and hygiene measures in line with government guidelines to limit the risk of spreading Covid-19.

The Club reserves the rights to cancel or modify any activities, and measures are reviewed, if it is considered or it is believed the safety and welfare of personnel are at risk. In line with current government Covid-19 guidelines all events are continually reviewed.

This risk assessment must be read in combination with all other site-specific risk assessments/activities.

Name of Assessor: R Rowley	Name of Manager/Responsible Person:	Assisted by: John Macmillan /Andy Fearn	Review Date: Weekly reviewed or when any Government Guidance changes.
Signature: <i>R A Rowley</i>	Signature:	New Risk(s) No	
Date: 14 August 2020	Date: 14 August 2020	Date Action Completed n/a	





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**COMPLETION GUIDANCE**

**DEFINITIONS**

**HAZARD** - anything with the potential to cause harm.

**RISK** - is the likelihood of the harm being realised; and is calculated by multiplying the "Likelihood of Occurrence" and the "Hazard Severity".

**L** - Likelihood of Occurrence.

**S** - Hazard Severity.

**ALL** hazards in the workplace where the task is being carried out, whether or not directly related to the task being assessed, should be recorded in the section headed "Hazards likely to arise ", together with the assessors estimate of their severity and likelihood of occurrence. The existing controls such as PPE, Guarding, training, etc. should then be entered, followed by the persons exposed to the hazard.

The "Likelihood of Occurrence" (**L**) and the "Hazard Severity" (**S**) should be assessed on a scale of 1 - 5 as follows:

<b>LIKELIHOOD</b>	
5 Likely	Occurs repeatedly/event only to be expected
4 Probable	Not surprised when happens/will occur several times.
3 Possible	Could occur sometimes
2 Remote	Unlikely, though conceivable
1 Improbable	So unlikely, probability close to zero

<b>SEVERITY</b>	
5 Fatality	Death of person involved in the task.
4 Major injury	Long absence/loss of limb, etc.
3 Notifiable injury	Over 7 Day injuries as notifiable under RIDDOR.
2 Serious injury	Injury requiring medical treatment
1 Minor injury	Injury requiring no medical treatment.

Severity \ Likelihood	Minor injury 1	Serious injury 2	Notifiable injury 3	Major injury 4	Fatality 5
Likely 5	Medium 5	Medium 10	High 15	High 20	High 25
Probable 4	Medium 4	Medium 8	High 12	High 16	High 20
Possible 3	Low 3	Medium 6	Medium 9	High 12	High 15
Remote 2	Low 2	Medium 4	Medium 6	Medium 8	Medium 10
Improbable 1	Low 1	Low 2	Low 3	Medium 4	Medium 5

The "risk category" is entered to signify the action to take.

The "New Risk" is entered to show the effect of the "Additional Control Measures"

The Manager who signs off the assessment **MUST** be the manager responsible for the corrective action being carried out and its required effect.

Risk Category	Action
High	Work should not be started until the risk has been reduced
Medium	Efforts to be made to reduce risk in agreed timescales (where possible)
Low	No action is required